



**JOB DESCRIPTION – BILINGUAL (SPANISH-ENGLISH)
PEDIATRIC NURSE PRACTITIONER**

Job Title: Pediatric Nurse Practitioner (Bilingual)	Status: Regular Full Time
Department: FHCP-Medical	FLSA (Exempt/Nonexempt): Exempt
	Effective/Revision: October 2025

Job Summary

The Bilingual (Spanish–English) Pediatric Nurse Practitioner (PNP) provides comprehensive healthcare services to children and adolescents, including diagnosis, treatment, and management of acute and chronic conditions. The PNP works collaboratively with physicians, healthcare staff, and support personnel to ensure high-quality, culturally responsive, and family-centered care. Fluency in both Spanish and English is required to effectively communicate with the diverse patient population served by Fair Hill Community Physicians (FHCP). The role emphasizes patient education, preventive care, and health promotion within the pediatric community.

Qualifications:

Education

- Master’s degree in nursing (MSN) from an accredited program (Required)
- Doctor of Nursing Practice (DNP) (Preferred)

Licenses and Certifications

- Certified Family Nurse Practitioner (FNP-BC) (Required)
- Active RN license in Pennsylvania (Required)
- DEA Registration (Preferred)
- Bilingual proficiency in Spanish and English (Required) – must be able to communicate clearly with Spanish-speaking patients and families, including providing education, documentation, and translation of medical terminology.
- Demonstrated ability to deliver culturally competent care in a diverse community health setting.

Experience

- Minimum of 2 years of experience as a Pediatric Nurse Practitioner in a primary care or community health setting (Preferred).
- Experience serving multicultural or Spanish-speaking populations (Preferred).

Competencies:

- Clinical Assessment and Diagnosis
- Patient Education and Health Promotion
- Chronic Disease Management
- Preventive Care and Wellness
- Cultural and Linguistic
- Electronic Health Record (EHR) Proficiency
- Strong Interpersonal and Communication Skills
- Patient-Centered Care Approach

Core Values

Teamwork

How this is demonstrated in this role:

- Collaborates effectively with multidisciplinary healthcare teams.
- Shares relevant patient care information to enhance continuity of care.
- Encourages teamwork to promote a positive patient experience.



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Core Values Continued:

Communication

How this is demonstrated in this role:

- Clearly conveys health information to patients and families.
- Ensures accurate and timely documentation in patient records.
- Communicates effectively with healthcare team members

Accountability

How this is demonstrated in this role:

- Upholds professional and ethical standards in all clinical practices.
- Takes responsibility for patient care outcomes.
- Maintains accurate and thorough patient documentation.

Essential Functions

Patient Care

- Provides care to pediatric patients (newborn through adolescence), addressing developmental, behavioral, and preventive health needs.
- Communicates with patients and families in their preferred language (Spanish or English) to explain diagnoses, treatments, and follow-up plans.
- Ensures that health education materials and verbal instructions are linguistically and culturally appropriate
- Conducts comprehensive physical exams and health assessments.
- Develops individualized care plans and prescribes treatment as needed.
- Manages acute and chronic health conditions, including medication management.
- Provides patient counseling on lifestyle changes and preventive care.
- Orders and interprets diagnostic tests, including lab work and imaging.

Clinical Documentation

- Maintains accurate and complete medical records.
- Documents patient encounters in the EHR promptly and accurately.
- Ensures compliance with FHCP policies and healthcare regulations.

Health Promotion & Education

- Delivers patient and family education in both Spanish and English to ensure understanding and adherence to care plans.
- Collaborates with bilingual community outreach programs to support preventive pediatric health initiatives
- Educates patients and families on chronic disease management.
- Promotes preventive health practices, including vaccinations and screenings.
- Collaborates with community health initiatives to improve population health.

General Responsibilities:

- Complies with all FHCP and healthcare regulations, including HIPAA.
- Participates in professional development and continuing education.



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- Attends staff meetings and contributes to clinical quality improvement.
- Performs other duties as assigned.



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Physical Requirements, Physical Demands and Work

Environment Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position. To request accommodation, contact Human Resources. FHCP is committed to compliance with federal, state, and local laws regarding individuals with disabilities.

Fair Hill Community Physicians is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We provide equal employment opportunities to all individuals regardless of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status, or any other protected category. We believe in the power of diversity and encourage candidates from all backgrounds to apply.

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